

Medication – Prompt Monitoring / Assisting with Webster Pak

WI.Co.W.37.01

QUALIFICATIONS		SPECIFIC TRAINING	REFERENCES	
Knowledge and understanding of this work instruction.		Competency Assessment Infection control Medication module	Infection Control Manual Guiding principles for Medication Management in the Community	
TASK	METHOD		HAZARD	CONTROL MEASURES
Wash Hands	As per work Instruction – Handwashing		Cross Infection	
Gather Webster Pak	Ask the client to get their Webster Pak or worker to access it if it is locked away.			
Check Webster Pak	Check the Clients Name is correct Check the Correct Date Check the correct Time e.g. Breakfast / Dinner Webster Paks contain Oral Medications Check description of medication and number of tablets to be given, on the Webster Pak		Incorrect Webster Pak	Competency Assessment
Removing from Pak	Encourage client to remove the medication from the Pak, ensuring they are removing the correct dose (as above) If client unable to remove the medication, assistance may be given. Push the blister to expel medication through the foil backing into a pill pot or the clients hand			
Check Ingestion	Ensure client has adequate water to swallow medications. Ensure all medication is swallowed.		Dropped Medication	
Return Webster Pak	Return Webster Pak to place it is kept, locking cupboard if it is in the Care Plan			
Document / Report	Complete a feedback form if any medication is missing or dose has been missed or client refuses to take. Advise office immediately		Missed / wrong medication	Medication training

Webster Pak medication is designed to reduce the possibility of errors. It also places the legal responsibility to dispensing medication with the dispensing Pharmacist.